




MODE OF PROCUREMENT:	SVP	RFQ No. : 2022-06-138
Name of Procuring Entity:	DILG	Date: JUNE 8, 2022
Office/End User:	PDMU	
Company Name:		
Address		

***PhilGEPS Registration No.**

Please quote your lowest price for the requirements listed hereunder subject to the Terms and Conditions stated below and submit to this office duly signed:

<p>TERMS AND CONDITIONS:</p> <p>1. Bidders shall provide correct and accurate information required in this form.</p> <p>2. Bidders may quote for any or all items.</p> <p>3. Price quotation(s) must be valid for a period of 60 calendar days from the date of submission.</p> <p>4. Price quotation(s) to be denominated in Philippine Peso shall include all taxes duties and/or levies payable.</p> <p>5. Quotations exceeding the Approved Budget for the Contract (ABC) shall be rejected.</p> <p>6. Award of contract shall be made to the lowest quotation (for goods) or the highest rated offer (for consulting services) which complies with the minimum technical specifications and other terms and conditions stated herein.</p>	<p>7. Any interlineations, erasures, or overwriting shall be valid only if they are signed or initialed by the supplier or its authorized representative(s).</p> <p>8. The DILG shall have the right to inspect and/or to test the goods to confirm their conformity to the technical specifications.</p> <p>9. Liquidated damages equivalent to one-tenth of one percent (0.1%) of the value of the goods not delivered within the prescribed delivery period shall be imposed per day of delay. The DILG shall rescind the contract once the cumulative amount of liquidated damages reaches ten (10) percent of the amount of the contract, without prejudice to other courses of action and remedies open to it.</p>
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<p>APPROVED BUDGET FOR THE CONTRACT (ABC):</p> <p>PHP 70,000.00</p>	 PEDRO D. GONZALES BAC Chairperson
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ITEM NO.	ITEM DESCRIPTION	QTY.	UNIT	ABC PER ITEM	PRICE PER UNIT
	Double Sided Tape (1 inch)	20	pc	60.00	
	Double Sided Tape (0.5 inch)	20	pc	30.00	
	Permanent Marker (12's-black, fine)	10	box	400.00	
	Permanent Marker (12's-blue, fine)	10	box	400.00	
	Permanent Marker (12's-black, broad)	10	box	400.00	
	Permanent Marker (12's-blue, broad)	10	box	400.00	
	Masking Tape (1 inch)	20	pc	15.00	
	Masking Tape (1 inches)	20	pc	35.00	
	Board Marker (red, pointed)	1	pc	430.00	
	Binder/ Aligator Clip (1 inch)	10	box	50.00	
	Puncher (heavyduty)	2	unit	150.00	
	Velum Board (white, long size, 220gsm)(10pcs per pack)	20	pack	41.00	
	AA Battery (super heavy duty carbon zinc battery)(*4pcs per pack)	50	pack	80.00	
	USB Type All-in-1 Card Reader (usb3.0, heavyduty)	1	unit	350.00	
	A4 Bond Paper (80gsm)	30	ream	110.00	
	Long Bond Paper (80gsm)	30	ream	120.00	
	Sticker Paper (white, A4 size, 220gsm, glossy, 10pcs per pack)	10	pack	350.00	
	Sticker Paper (white, long, 220gsm, glossy, 10pcs per pack)	10	pack	350.00	
	Photopaper (white,long, 220 gsm, 10pcs per pack)	10	pack	250.00	
	Photopaper (white,A4, 220 gsm, 10pcs per pack)	10	pack	260.00	
	Colored Page Marker (With sign here label)	10	pack	50.00	
	Brown Long Envelope	100	pc	10.00	
	Magnetic White board (60cmx90cm)	4	pc	1,100.00	

Certificate Holder (A4)	10	pc	70.00	
Epson Ink 664 (C,Y,M,Bk)	5	set	1,280.00	
Epson Ink 003 (C,Y,M,Bk)	10	set	1,280.00	

Bidders shall submit their quotation together with all the required documents on or before June 13, 2022 to the BAC Secretariat. The BAC shall not accept quotations received after the deadline. 2:00 PM

*Please submit your quotation for the WHOLE LOT.

REQUIRED DOCUMENTS:

Submission of Bid/Offer

1. Valid Business / Mayor's Permit
2. Latest Income / Business Tax Return/ Tax Clearance
3. PhilGEPS Registration Number

PRIOR TO ISSUANCE OF NOTICE OF AWARD:

4. Omnibus Sworn Statement
5. Special Power of Attorney for Authorized Representative / Secretary's Certificate (for corporation)

Purpose / Title of Activity: For Official Use: Refresher on the preparation of the Municipal Water Supply and Sanitation Master Plan

Date of the Activity:

Price Validity	<input type="text"/>
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Printed Name/Signature/Date

Tel. No./Cellphone No.